

CP&R Work Plan as at 15 September 2021

Purpose:

This report provides a summary of reports due at the Committee for the remainder of the Civic Year.

Recommendation:

1. That members note the contents of the report.

| Date | Title | Lead Officer | Purpose of the report | Date First Published |
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| 23 SEPTEMBER 2021 | | | | |
| 23 Sep 2021 | Emergency Planning and Business Continuity Policy | Ady Selby, Assistant Director of Commercial and Operational Services | Update for Members on Emergency Planning arrangements with Lincolnshire Resilience Forum and introduction of Business Continuity Policy | 09 June 2021 |
| 23 Sep 2021 | MSRL | Sally Grindrod-Smith, Assistant Director of Planning and Regeneration | Following July Board meeting of MSRL, loan repayment schedule and 2022/23 business plan to be presented / approved | 13 July 2021 |
| 23 Sep 2021 | Replacement of Income Management System | Lyn Marlow, Customer Strategy and Services Manager | Current contract arrangement for Income Management system (cash receipting) come to an end March 2022. This report is to outline preferred option for its replacement for the next 3 years | |
| 23 Sep 2021 | 5-7 Market Place Gainsborough | Wendy Osgodby, Senior Growth Strategy & Projects Officer | This report will provide a variance analysis for the additional funding required for the refurbishment of 5-7 Market Place into three residential units and one commercial unit | |
| 23 Sep 2021 | Market Rasen Historic Building Grant Scheme | Wendy Osgodby, Senior | To approve the Market Rasen Historic | |

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| | | Growth Strategy & Projects Officer | Building Grant scheme and obtain agreement to proceed to delivery. | |
| 23 Sep 2021 | Operational Services HGV driver shortage | Robert Gilliot, Waste and Recycling Team Manager | To request additional funding | |
| 23 Sep 2021 | S106 Capital Programme | Sarah Elvin, Housing Communities Project Officer | Report requesting approval of spend of S106 funding through a new capital programme | |
| 11 NOVEMBER 2021 | | | | |
| 24 Jan 2022 | Mid Year Treasury Report 2021-22 | Caroline Capon, Corporate Finance Team Leader | Review of Prudential indicators | 22 January 2021 |
| 11 Nov 2021 | Saxilby Footbridge Refurbishment | Gary Reeve, Property & Assets Manager | Business Case to consider refurbishment of Saxilby Footbridge | |
| 11 Nov 2021 | Budget and Treasury Monitoring - Qtr 2 2021/2022 | Sue Leversedge, Business Support Team Leader | this report sets out the revenue, capital and treasury management activity from 1 April 2021 to 30 September 2021 | |
| 11 Nov 2021 | Proposed Fees and Charges 2022/2023 | Sue Leversedge, Business Support Team Leader | proposed fees and charges effective from 1st April 2022 | |
| 11 Nov 2021 | Annual Infrastructure Funding Statement | Rachael Hughes, Development Contributions Officer | The Infrastructure Funding Statement provides a summary of financial contributions the Council has secured through section 106 agreements and Community Infrastructure Levy receipts, collectively known as developer contributions, from new developments for the provision of infrastructure and affordable housing within the financial period 2020/21. | |
| 11 Nov 2021 | Progress and Delivery Quarter 2, 2021-22 | Ellen King, Senior Performance Officer | This report presents performance against the Council's key performance indicators for quarter two (July - September), 2021-22. | 24 March 2021 |

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| 11 Nov 2021 | Selective Licensing - Future Options and Proposals | Andy Gray, Housing and Enforcement Manager | To provide Councillors with information on the options available in relation to a future Selective Licensing Scheme and seek approval to consult upon these. | |
| 16 DECEMBER 2021 | | | | |
| 16 Dec 2021 | Hemswell Cliff Managed Estate Contract | Shayleen Towns, Senior Community Action Officer | WLDC contract to manage a private estate at Hemswell Cliff is a 5 year contract 1 July 2018 to 31 March 2023. This report is ask members to consider a further 5 years from 1 April 2023. | 09 June 2021 |
| 24 Jan 2022 | Local Council Tax Support Scheme 2022/23 | Angela Matthews, Benefits Manager, Alison McCulloch, Revenues Manager | Local Council Tax Support Scheme 2022/23 | 09 June 2021 |
| 16 Dec 2021 | Council Tax, Business Rates and Sundry Debtor Write Offs 2021/22 | Alison McCulloch, Revenues Manager | Write offs over £2,500 relating to council tax, business rates and sundry debtor accounts | 13 July 2021 |
| 13 JANUARY 2022 | | | | |
| 13 Jan 2022 | Progress and Delivery Measures and Targets 2022-23 | Ellen King, Senior Performance Officer | This report presents for approval the Council's proposed performance measures, and corresponding targets for 2022-23. | 24 March 2021 |
| 13 Jan 2022 | Review of Whistleblowing Policy | Emma Redwood, Assistant Director People and Democratic Services | To review the Whistleblowing Policy taking into account G&A committee recommendations June 2021 | 13 July 2021 |
| 13 Jan 2022 | Purchase of former Lindsey Centre | Elaine Poon, Local Development Order and Major Projects Officer | Potential purchase of former Lindsey Centre | |
| 13 Jan 2022 | Voluntary & Community Sector Strategy | Grant White, Enterprising Communities Manager | To approve recommendations from Prosperous Communities Committee on community funding budgets and spend. | |

10 FEBRUARY 2022

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| 7 Mar 2022 | Executive Business Plan and Medium Term Financial Plan 2022/23 | Tracey Bircumshaw, Assistant Director of Finance and Property Services and Section 151 Officer | To present the Executive Business Plan, Budget 2022/23 and the Medium Term Financial Plan 2022/23-2026/27 | 22 January 2021 |
| 10 Feb 2022 | Budget and Treasury Monitoring - Qtr 3 2021/2022 | Sue Leversedge, Business Support Team Leader | this report sets out the revenue, capital and treasury management activity from 1 April to 31 December 2021 | |
| 10 Feb 2022 | Corporate Policy and Resources Committee Draft Budget 2022/2023 and estimates to 2026/2027 | Sue Leversedge, Business Support Team Leader | The report sets out details of the overall Draft Revenue Budget 2022/23 including that of this Committee and those recommended by the Prosperous Communities Committee for the period 2022/23, and estimates to 2026/27 to be included in the Medium Term Financial Plan. | |
| 10 Feb 2022 | Committee Timetable 2021-2022 | Katie Storr, Democratic Services & Elections Team Manager (Interim) | To follow the format of previous years | 24 March 2021 |
| 10 Feb 2022 | Budget and Treasury Monitoring - Period 3 2021/22 | Sue Leversedge, Business Support Team Leader | this report sets out the revenue, capital and treasury management activity from 1 April 2021 to 30 September 2021 | 09 June 2021 |
| 4 Apr 2022 | Annual Treasury Report | Caroline Capon, Corporate Finance Team Leader | Annual Treasury Report for 2021/22 | 13 July 2021 |

14 APRIL 2022

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| 14 Apr 2022 | Lindsey Centre update | Sally Grindrod-Smith, Assistant Director of Planning and Regeneration, Elaine Poon, Local Development | An update on the leisure scheme following the concurrent committee meeting on 11 June 2019 | 24 March 2021 |
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Order and Major Projects
Officer

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| 14 Apr 2022 | Budget and Treasury Monitoring - Period 4 2021/2022 | Sue Leversedge, Business Support Team Leader | this report sets out the revenue, capital and treasury management activity from 1 April 2021 to 31 March 2022 | 09 June 2021 |
| 14 Apr 2022 | Budget and Treasury Monitoring - Qtr 4 2021/2022 | Sue Leversedge, Business Support Team Leader | This report sets out the revenue, capital and treasury management activity from 1 April 2021 to 31 March 2022. | |
